

File No. DGT-MIS011/1/2025-O/o DIR (TC) [71015]
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

7th Floor, Kaushal Bhawan,
Chanakyapuri, New Delhi-110023
Date: 11.09.2025

To

The Principal Secretaries of all the States/UTs
(Dealing with Craftsmen Training Scheme).

Ref: - # DGT-MIS011/1/2025-O/o DIR (TC) [71015] dated 08.04.2025 (copy enclosed).

Subject: Extension of closing date of admission and revised API schedule for Craftsmen Training Scheme (CTS) courses in Industrial Training Institutes (ITIs), Session - 2025 - regarding.

Sir/Madam,

The Directorate General of Training (DGT) in the Ministry of Skill Development and Entrepreneurship coordinates national vocational training programs in Industrial Training Institutes (ITIs). The DGT sets standards and conducts trade testing, while the day-to-day administration of ITIs is managed by State Governments and Union Territory Administrations.

2. Accordingly, the DGT releases a Training Calendar for each session to all the State/UT directorates for carrying out CTS admission process in all government and private ITIs as per the given schedule. As per the timelines mentioned in admission Calendar 2025 session, the cut-off date for admission in all government and private ITIs across the country would be 30th August 2025.
3. The Directorate has received numerous requests from State/UT directorates, ITI associations, and ITIs to extend the closing date for admissions for the session due to low admission percentages caused by natural calamities such as floods and landslides affecting many states.
4. After careful consideration, the Directorate General has decided to grant a one-time extension to the closing date for CTS admissions in all government and private ITIs nationwide. The new extended closing date is as follows:

Activity	Revised dates	Responsibility
Closing date of admission in all government and private ITIs across the country. <i>(With the condition that, State/ITI should ensure extra classes during holidays/Sundays to cover up syllabus for the trainees admitted during this extension period)</i>	30.09.2025 (Modified) <i>[All types of admissions including walk-in admissions also to be completed on or before this date]</i>	Respective State/UT directorate/NSTI
Start date of the academic session (starting date of training).	01.09.2025 (No Change)	Respective State/UT directorate/NSTI/ITI
End date of the academic session (closing date of training).	16.06.2025 (No Change)	Respective State/UT directorate/NSTI/ITI



<p>API Schedule-I Trainee data Upload by State/UT Directorate through API/Template. (By all the States/UTs & NSTIs) <i>Note: The State/UT directorate must correct any errors in trainee data and re-upload it by the specified cut-off date, following the instructions provided in Annexure-II.</i></p>	<p>10.10.2025 to 24.10.2025</p>	<p>Respective State/UT directorate/NSTI</p>
<p>Last date to concern ITI to verify trainee's data uploaded by respective State/UT directorate and inform State/UT directorates for any pending records for upload.</p>	<p>31.10.2025</p>	<p>Concern ITI.</p>
<p>API Schedule-II Pending trainee Data Upload by State/UT Directorate through API/Template as per ITI grievances. (By all the States/UTs & NSTIs) <i>Note: The State/UT directorate must correct any errors in trainee data and re-upload it by the specified cut-off date, following the instructions provided in Annexure-II.</i></p>	<p>03.11.2025 to 11.11.2025</p>	<p>Respective State/UT directorate/NSTI</p>
<p>API Schedule-III (with fine of Rs.10/- per trainee) Pending trainee Data Upload by State/UT Directorate through API/Template. (By all the States/UTs & NSTIs) <i>Note: 1. The State/UT directorate must correct any errors in trainee data and re-upload it by the specified cut-off date, following the instructions provided in Annexure-II.</i> <i>2. Payment option along with approval letter (not below the rank of Director) upload option will be available in respective State/UT login on SIDH. Approval letter template can be downloaded from SIDH.</i></p>	<p>17.11.2025 to 24.11.2025</p>	<p>Respective State/UT directorate/NSTI</p>
<p>API Schedule-IV (with fine of Rs.100/- per trainee) Pending trainee Data Upload by State/UT Directorate through API/Template. (By all the States/UTs & NSTIs) <i>Note: 1. The State/UT directorate must correct any errors in trainee data and re-upload it by the specified cut-off date, following the instructions provided in Annexure-II.</i> <i>2. Payment option along with approval letter (not below the rank of Director) upload option will be available in respective State/UT login on SIDH. Approval letter template can be downloaded from SIDH.</i></p>	<p>26.11.2025 to 02.12.2025</p>	<p>Respective State/UT directorate/NSTI</p>

<p>Trainee Verification schedule (ITIs login is provided with all the list of trainees admitted by them for completing trainee verification) Note(s):</p> <ol style="list-style-type: none"> 1. Trainees are not permitted to perform trainee verification directly on the SIDH portal. 2. ITIs are authorized to complete trainee verification only through Aadhaar eKYC of a trainee. <p>Trainees without an Aadhaar number can also complete trainee verification through a "Nodal ITI" after being marked as a non-Aadhaar trainee by the ITI. Nodal ITI trainee verification schedule will be provided in due course of time.</p>	<p>20.10.2025 to 30.01.2026</p>	<p>Concern ITI</p>
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5. This is final extension and no further chance of extension in admission cut-off date is possible and no such requests are considered beyond this date.
6. The user manual and checklist for trainee data migration are attached as Annexure I and II. State/UT directorates can contact us at cts-admissions@dgt.gov.in for technical support during data migration. Please note that only emails sent to this email address will be considered.

This issues with the approval of competent authority.



(Ujjwal Biswas)
Director, TC

Copy for kind information to: -

1. Sr PPS to Secretary, MSDE, New Delhi
2. Sr PPS to DG/AS, DGT, New Delhi
3. Sr PPS to DDG, DGT, New Delhi
4. DDG South (AK) and DDG East (SKG)

Copy for necessary action to: -

1. Directors, All State/UT directorates.
2. All RDSDEs.
3. Principals, NSTIs.
4. The Director, CFI, TT Cell, IT Cell and CD, DGT, New Delhi
5. NSDC - for technical support on SIDH portal.
6. Executive Director, NIMI, Chennai.



(Raju Kannam)
Deputy Director, TC

Enclosure:

As mentioned above.